

To Grants Committee Meeting

December 11, 2024

MINUTES

Members Present:

Stephen Reeb, Chairman
Susan Gruberman, Asst. Chairman
Scott Greenwald
Courtney Moore
Ken Sharkey

Members Excused:

Richie Meile
Matt Smallheer

Staff Present:

Rick Stubblefield, Executive Director
Becky Rose, Executive Assistant

Others Present:

May Brown

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Chairman Steve Reeb called the meeting to order at 5:30 p.m. in the St. Clair County Annex Conference Room, 2nd Floor.

Attendees rose and recited the Pledge of Allegiance.

Chairman Reeb took roll call.

Chairman Reeb asked if there were comments from the public on the agenda. There were none.

Upon a motion by Mr. Greenwald and a second by Mr. Moore, the minutes from the November 13, 2024 Grants Committee meeting were approved unanimously.

Upon a motion by Ms. Gruberman, and a second by Mr. Sharkey, the letter from the Grants Committee Chairman to the County Board Chairman transmitting the payroll and expense claims for the month of November, 2024 was approved unanimously.

Upon a motion by Mr. Moore, and a second by Mr. Greenwald, the Check Register Summaries for the pay periods in November, 2024 were approved unanimously and placed on file.

There were no questions concerning the Community Services Group and the reports were placed on file.

There were no questions concerning the Community Development Group and the report was placed on file.

There were no questions concerning the Workforce Development Group and the report was placed on file.

Upon a motion by Mr. Sharkey, and a second by Mr. Moore, the Community Services, Community Development, and Workforce Development Group reports were approved unanimously and placed on file.

Old Business

None.

New Business

A. Director's Report

Mr. Stubblefield stated that two bidders submitted their proposals for the SAVE site. Both bidders were fairly close to each other but a million dollars higher than expected. We have made some adjustments and are going back to the low bidder to see if they are interested in bidding on the changed scope of work.

Mr. Stubblefield stated that six applications were returned for the Disaster Recovery project. Staff and the Corps of Engineers are scoring those applications. We are expecting to have some direction toward awarding projects.

Mr. Stubblefield stated that the Weather Works system is still currently not working properly. Weather has 10 jobs out and typically at this time they would have 40. They have 29 homes ready to go as soon as they can move forward. They are unable to draw money to move forward. Mr. Reeb asked if this is a statewide issue. Mr. Stubblefield responded that it is a statewide issue, and no answers are being given.

Mr. Stubblefield stated that LIHEAP applications have begun to decrease most likely due to a moratorium in place for disconnections. We are at about a 40-day processing cycle. The furnace program uses a voucher system for installation. Currently, we are using two vendors, BCMW and Bel-O.

Mr. Stubblefield stated that Workforce Development is caught up on their waitlist. He is expecting they will run out of money again this year. The Randolph County office has moved out of the Courthouse and into the Health Department in Chester. That office does not pay rent, so we were obliged by Randolph County on that request.

Mr. Stubblefield stated that Community Services Block Grants is moving along. CSBG is seeing an increase in the need for mortgage, rental and food assistance.

Mr. Stubblefield stated that Administration is getting into monitoring season. Fraud, Waste and Abuse training has been scheduled for staff. Sexual harassment training will be scheduled for later in the year.

Mr. Sharkey made a motion to approve the Director's report and Mr. Greenwald seconded the motion. The motion passed unanimously.

Other Comments

None.

Adjournment

Chairman Steve Reeb entertained a motion to adjourn. On a motion by Mr. Moore, and a second by Ms. Gruberman, motion passed, and Chairman Reeb adjourned the meeting at 5:47 p.m.